

Asst. Golf Pro/Clubhouse Mngr./First Tee Coach

Salary: \$32,500.00 - \$36,400.00 Per Year

Total Anticipated Compensation In Excess of: \$45,000.00

Overview

Under general supervision, performs supervisory work involving part-time workers in the operation of the Golf Course Clubhouse, scheduling golf tee times, concession operation, merchandise sales, teaching of golf lessons, both youth and adults. Work varies somewhat with minimal leeway for discretion and independent judgement. Basic hours for this position: 5-Days/week; 9am-6pm; some weekend shifts required.

Experience Required

Any combination of education and experience equivalent to graduation from high school. Possess or obtain PGA (Professional Golfers Association) associate status. Possess valid Kansas driver's license.

Essential Responsibilities

Complete operation of public Golf Course Clubhouse, including utilizing POS software; application of online tee time reservations for groups and individuals including large tournaments; use of social media and computers. Ability to coordinate and schedule play on course to accommodate public, leagues and tournaments in order to sustain continuity. Accounts for funds received, prepares daily receipts and record keeping. Make daily deposits of golf course revenue. Order, display, knowledge of and sales of golf course merchandise, including clubs, balls and other miscellaneous golf related items.

Maintain inventory, concession items, sales and accounts of concession operations. Responsible for teaching golf instruction for both youth and adult students and serve as

a lead coach with First Tee of Salina youth golf program;(all hours related to First Tee programming and functions, will be paid at time and a half) performs overtime as required; and performs other duties as assigned.

Education: High school diploma or G.E.D.

Experience: Must possess or obtain Professional Golfers Association (PGA) apprenticeship status.

Requirements: Must live within 40 minutes' drive time; must possess a valid Kansas driver's license.

Hours: 9am-6pm; 5-days a week; some weekend shifts required

Starting pay: \$15.59-17.46/hr. (Full pay range: \$15.59-24.89/hr.)

Additional income: First Tee programming: Approx. \$5,000+

Potential additional income: Public golf lessons; \$3,000

Benefits

https://jobs.salina-ks.gov/PDFs/Benefit_Summaries/2021%20Benefits%20Summary%20Classified%20Full%20Time.pdf

Potential moving expenses reimbursement for the right candidate.

Click [here to apply](#) for this job at company website

Questions? Contact:

Michael Hargrave/PGA Pro/Recognized First Tee Coach/Program Dir.

2500 E. Crawford Str.; Salina, Ks. 67401 B. 785)826-7450 C. 785)577-1704

Note to potential candidates:

It is important to state, that here at the Salina Municipal G.C. as well as First Tee Salina, we want our team members to feel like they are important to our operation and that maintaining a good work/life balance is important to any career.

Thanks for your interest.

Michael Hargrave/Salina Municipal G.C.